

RIBA/AIA GOLD MATCH July 22-25, 1977

Auchterarder, Scotland

LETTER OF FINAL INSTRUCTIONS

Dear AIA Golfers:

May we take this opportunity to welcome you as members of the first ROYAL INSTITUTE OF BRITISH ARCHITECTS vs AMERICAN INSTITUTE OF ARCHITECTS Golf Match to take place at the Gleneagles Hotel & Country Club, Scotland, July 22 to July 25, 1977. Our group will be escorted by Win Rankin, who for many years was connected with the American Institute of Architects here in Washington.

For your guidance and convenience, we are enclosing the following material necessary for the smooth operation of this specially arranged tour:

ENCLOSURES

1. BAGGAGE TAGS *These should be filled out with your name and address and secured firmly to each piece of baggage to enable proper identification at the various stops throughout Scotland. This will insure speedy handling of your baggage into and out of hotels, planes, and motor cars. Some additional tags will be carried by your escort in the event you lose yours during the trip.*
2. TRAVEL ACCIDENT AND BAGGAGE INSURANCE *As liability is strictly limited by various carriers involved, we recommend baggage and trip accident insurance. Forms are enclosed giving the rates for both, which are nominal. If you desire this insurance coverage, please fill out the application form and forward it, along with your check covering the premium, to this office, and we shall forward your policy to you by return mail if time permits. Otherwise, your insurance policy will be handed to you at the airport in New York on the day of departure along with a stamped envelope to return it for safe keeping.*
3. TRANSPORTATION TICKET *Your air ticket for your flight from New York to Prestwick, Scotland, near Glasgow, and return is herewith enclosed. The flight numbers, departure times, and airline are clearly marked on your flight coupon.*
4. DEPARTURE INSTRUCTIONS FROM NEW YORK *It is imperative that each of you be at the JFK International Airport in New York at the United Airlines Terminal at least 2 hours prior to departure, or no later than 7:45 p.m., July 21, 1977. Your Tour Director will be at the counter to greet you and to assist if you should have problems checking in.*

DOCUMENTATION

1. PASSPORTS *United States citizens and/or Canadian citizens are required to have a current, valid passport for this tour. DO NOT PACK YOUR PASSPORT AWAY! BE SURE TO CARRY IT WITH YOU AT ALL TIMES!*

2. VISAS None required.
3. VACCINATIONS Not required.

REMINDERS

1. BAGGAGE Each passenger is limited to 44 pounds of checked baggage. Books, cameras, purses, flight bags, and coats may be carried with you on the aircraft and are not considered part of this baggage. We are attempting to make special arrangements with LAKER AIRWAYS to carry your golf bags at no additional cost. See your tour director in case you have problems when checking in.
2. CAMERAS AND FILM Be sure to bring along your camera and plenty of film. Do not plan to buy while in Scotland, as it is very expensive. All film must be brought back to the US for developing. For the non-camera fans, slides may be purchased in Scotland.
3. CLOTHING AND CLIMATE The climate in Scotland is moderate all year round. Average temperature in the spring is 53 F (12 C); in the summer is 65 F (18 C); and in the autumn is 54 F (12 C). Summer is Scotland's nicest season. Remember to bring your raincoat no matter when you come. Dress as you please. You'll not need formal clothes unless you have special plans for after the Golf Tournament.
4. MONEY AND CURRENCY EXCHANGE We strongly recommend that you carry nearly everything in traveler's checks, safe and cashable anywhere. And, of course, international credit cards are indispensable. Foreign currency is available at any bank and at Foreign Exchange booths at the airport in Scotland. In addition, for small, immediate travel expenses it is a good idea to carry about \$25 in \$1 bills with you. Another useful hint: take \$10 in the currency of the country you are going to visit. The British pound consists of 100 pence. At this writing the pound was worth \$1.77.
5. MAIL Mail to and from Scotland takes anywhere from two to four days. You should tell your friends and relatives to allow at least four days when writing to you. In case of emergency, they will be able to reach you:

GLENEAGLES HOTEL
Auchterarder, Perthshire
Scotland
Phone: (0764) 2231
Telex: 76105

NORTH BRITISH HOTEL
Prince Street
Edinburgh, Scotland EH2 2EQ
Phone: (031) 556-2414
Telex 72332

SPECIAL INSTRUCTIONS FOR AIA MEMBERS JOINING TOUR IN SCOTLAND

All group members who will not be going on the trans-Atlantic flight with the rest of the group, but will be joining in Scotland, should attempt to be at the GLENEAGLES HOTEL around noon on July 22. Those who wish to ride from Prestwick Airport to the Gleneagles Hotel can be accommodated on our bus. The group will be arriving Prestwick Airport at 8:55 a.m., July 22, on LAKER AIRWAYS Flight #2412 from New York. Shortly after arrival, they will be transferred along with their baggage to Gleneagles.